

KENBROOK

VILLAGE

EAGLE



TENANT GUIDELINES FOR NEW CARPET INSTALLATION

1. Remove items from floor in downstairs coat closet, and upstairs linen closet.
2. All knick-knacks and breakable items need to be removed from furniture, and away from carpeted area. (for example: China from china cabinets.)
3. Disconnect all stereo, TV, and accessories from entertainment centers. Also, disconnect any computer systems, and remove from area.
4. If you have a piano, arrangements must be made to have it removed, as we cannot remove or move pianos.

Kenbrook Village is responsible for carpeting in living room, (dining room, if applicable), stairs, and top landing only. Any extra carpeting wanted by tenant, will be at tenants expense, and cannot be tacked or taped down. (Ranches, of course, have wall-to-wall carpeting, except in kitchen and bathrooms.)

All of the above must be completed by the scheduled carpeting date, or carpeting cannot be done.

If you have any questions about these procedures, please call Kenbrook Village Maintenance Office - 451-2786.

Thanks for your cooperation.

Kenbrook Management